

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION  
HELD ON WEDNESDAY DECEMBER 9, 2015 AT 5:30 P.M. IN THE CITY  
COUNCIL CHAMBERS**

**MAYOR:** Alfonso E. Ortiz, Jr.

**COUNCILORS:** Tonita Gurule-Giroñ - Absent  
Vince Howell  
Joey Herrera  
David L. Romero - Absent

**ALSO PRESENT:** Elmer J. Martinez, City Manager  
Casandra Fresquez, City Clerk  
Dave Romero, City Attorney  
Chris Lopez, Sergeant at Arms

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

Mayor Ortiz Jr. let the governing body know that Councilor Gurule-Giroñ called and advised she was not feeling well and would not be attending the meeting.

**MOMENT OF SILENCE**

Mayor Ortiz Jr. asked for a moment of silence for all the blessings each individual has and thankful for all the hard work and progress the City has made.

**APPROVAL OF AGENDA**

Councilor Herrera made a motion to approve the agenda as presented. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Vince Howell  
Tonita Gurule-Giroñ

Yes  
Absent

Joey Herrera  
David L. Romero

Yes  
Absent

City Clerk Fresquez re-read the motion and advised the motion carried.

### **MAYOR'S APPOINTMENTS/REPORTS**

Mayor Ortiz Jr. asked to appoint Ms. Christine Ludi to the committee for the renaming of the South Pacific Park.

The Governing Body had no objections to appointing Ms. Ludi.

Mayor Ortiz Jr. gave a brief overview of meeting he had in Santa Fe regarding the Bradner and Peterson Dam and also the negotiations with the Storrie Lake Water Users Association.

Mayor Ortiz Jr. advised he would be adding an item to the agenda after consulting with Attorney Smith as she recommended that the contracts for appointments be made from January 1<sup>st</sup> to May 1<sup>st</sup> to allow for the new governing body to make the decision to reappoint.

### **MAYOR'S RECOGNITION/PROCLAMATION**

None at this time.

### **PUBLIC INPUT**

None at this time.

### **CITY MANAGER'S INFORMATIONAL REPORT**

City Manager Martinez advised that Las Vegas Day and Night will be held January 28<sup>th</sup> at the Legislature.

City Manager Martinez advised the day prior a City Retreat was held and departments gave an overview of their goals and objectives and status of ongoing projects.

Mayor Ortiz Jr. advised at the next meeting he would be appointing the City Clerk, City Attorney and Chief of Police.

### **DISCUSSION ITEMS**

1. Ratification of authorization for out of state travel to Colorado Springs, CO.

Commander Lopez advised the governing body the purpose of the trip was to pick up equipment from the DLA Disposition Services at Colorado Springs, CO. This service deals with the issuing of decommissioned military property to law enforcement agencies. This equipment will be utilized for the Las Vegas Police



Department, Emergency Response Team. The equipment the department received is a robot with communication capabilities, rifle scopes and camera system.

The governing body agreed to place the item as a consent agenda item.

## 2. Resolution #15-58 Establishing fees for credit card payments.

Finance Director Gallegos advised the governing body that the City is in need of establishing fees for credit card payments that are received by the City of Las Vegas. Finance Director Gallegos gave a brief overview of the resolution and a description of the proposed fees. Finance Director Gallegos advised the City pays a fee for each credit card payment that does not get passed onto the customer, the department is anticipating an increase in credit card payments once online payments are made available as well as more utilization of over the phone payments by credit card, these types of transactions take staff time to process at the time of payment as well as at the end of day when the cashier runs the batch all credit card transactions.

Councilor Howell asked questions regarding the fee for over the phone transactions and how long does each transaction take.

Finance Director Gallegos advised that fee is based on staff time that has to take the information, run the card information through the credit card machine and run the batch at the end of the day. Some transactions could take several tries due to various reasons either with card or the machine.

Councilor Howell asked if the department had the capability to store the credit card information in the system.

Finance Director Gallegos advised that they do not have the capability to store customers credit card information they do have the credit card swipe machines at the cashiers but when an individual calls to make a payment that credit card information is written down and at the end of the day once the cashier has run the daily batch that information is destroyed to protect the customers information.

Discussion took place regarding the various fees.

The governing body agreed to place the item as a consent agenda item.

## 3. Request for the City of Las Vegas to participate in FEMA's Community Rating System (CRS) program.

City Manager Martinez advised that this past August, City Building Inspector, Ben Maynes, attended CRS training in Maryland following Las Vegas' invitation to participate in FEMA's Community Rating System program. The objective of the

Community Rating System is to reward communities that are doing more than the minimum National Flood Insurance Program requirements.

Discussion took place regarding discounts possible to residents on their flood insurance with the City taking these steps.

The governing body agreed to place the item as a consent agenda item.

### **EXECUTIVE SESSION**

City Manager Martinez advised there was no need for Executive Session.

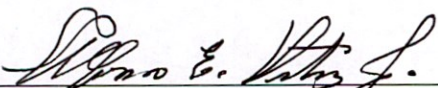
### **ADJOURN**

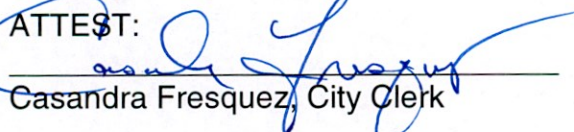
Councilor Herrera made a motion to adjourn. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Vince Howell	Yes	Joey Herrera	Yes
Tonita Gurule-Giroñ	Absent	David L. Romero	Absent

City Clerk Fresquez re-read the motion and advised the motion carried.

  
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Mayor Alfonso E. Ortiz, Jr.

ATTEST:   
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Casandra Fresquez, City Clerk